

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:
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Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original *Employee Pre-Travel Authorization* (Form RE-1), AND
☒ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): American Israel Education Foundation (AIEF)

Travel date(s): March 15 - 22, 2019

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$5,952.55	\$1,932.48	\$1,169.89	\$7,242.68 (see attached for description)
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

Please see the attached itinerary.

04/18/2019
(Date)

Jeffrey Lomonaco
(Printed name of traveler)

Jeffrey Lomonaco
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

04/18/2019
(Date)

(Signature of Supervising Senator/Officer)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

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Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Jeff Lomonaco

Employing Office/Committee: Senator Tina Smith

Private Sponsor(s) (list all): American Israel Education Foundation (AIEF)

Travel date(s): March 15-March 22, 2019

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): Israel

Explain how this trip is specifically connected to the traveler's official or representational duties:

The U.S.-Israel relationship is among the U.S.' most important global relationships; plays a prominent role in the foreign policy of the U.S. government; and is a frequent subject of congressional debate and votes in the Senate. This trip will help me, as the Senator's chief of staff, understand that relationship better and better advise the Senator on policy matters, including votes, related to the U.S.-Israel relationship, as well as our national interests in the broader Middle East region. In addition, one component of the trip will be understanding the specific ties between Israel and the state of Minnesota.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

2.13.19
(Date)

Jeff Lomonaco
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Tina Smith hereby authorize Jeff Lomonaco
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☒

2.13.19
(Date)

Tina Smith
(Signature of Supervising Senator/Officer)

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The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

- Private Sponsor Certification - Page 1 of 4

[illegible]

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

AIEF is solely responsible for recruiting, coordinating, executing, and funding all aspects of this trip.

Israelis and Palestinians and see first-hand the outcome of U.S.-Israel strategic cooperation in the region.

Private Sponsor Certification - Page 2 of 4

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Please see addendum

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$6,180 air = \$5,120 bus = \$1000 taxis = \$60	\$1,936 JLM = \$1,356 TLV = \$289 TIB = \$291	\$876 JLM = \$560 TLV = \$170 TIB = \$146	\$8,174 Please see breakdown attached
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

b) The trip involves an event that is arranged and organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

The trip will take place in Israel in order to educate the Senator and her delegation about the U.S.-Israel relationship.

19. Name and location of hotel or other lodging facility:

Orient (Emek Refaim Street 3, Jerusalem); Sheraton (HaYarkon Street 115, Tel Aviv);

Scots (Gdud Barak Street 1, Tiberias)

20. Reason(s) for selecting hotel or other lodging facility:

We chose these hotels due to their location and affordability.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Please see addendum

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

round trip, business class on a commercial airline; chartered bus on the ground

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

none

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:

Name and Title: Rachel Hirsch, In House Counsel

Name of Organization: American Israel Education Foundation (AIEF)

Address: 251 H Street NW, Washington DC 20001

Telephone Number: (202) 639-5248

Fax Number: n/a

E-mail Address: rhirsch@aiefdn.org

February 5, 2019

Jeff Lomonaco, Chief of Staff
The Honorable Tina Smith
309 Hart Senate Office Building
Washington, DC 20510

Dear Jeff,

On behalf of the American Israel Education Foundation (AIEF), we would like to invite you to participate in an educational seminar in Israel March 15-22, 2019. The program will begin Saturday evening, March 16; and conclude on Thursday evening, March 21.

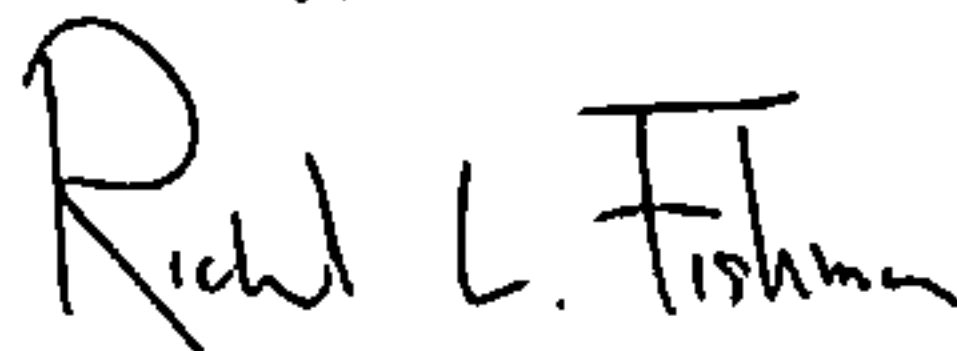
This seminar will delve into some of the most difficult issues facing Israel and the region. Israeli leaders from across the political spectrum, along with Palestinian leaders, will explore the peace negotiations and the obstacles to peace, the myriad of security threats facing the region, and the strategic relationship between the United States and Israel.

You will hear a wide array of viewpoints, including discussions with: members of the Israeli Knesset and the Palestinian Authority; U.S. government officials; military leaders; heads of non-governmental organizations; and prominent academics and journalists. The program will also explore the important connections between Minnesota and Israel.

All trip-related expenses will be paid for by AIEF, and all aspects of the trip will be in full conformity with House Senate rules. AIEF will provide additional information to assure your compliance with ethics rules.

We hope you will be able to join us on what promises to be a rich, insightful and educational trip. To confirm your participation, please complete the enclosed confirmation form, and return to jperetz@aiefdn.org. If you have any questions, please contact Julie Peretz at (202) 639-5192.

Sincerely,



Richard Fishman
Executive Director, AIEF

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2. Description of the Trip

The seminar will consist of discussions with Israeli government officials, military officers, Members of the Knesset, Palestinian representatives and U.S. officials, as well as site surveys of the northern border with Lebanon and Syria, the southern border with the Gaza Strip, and the security fence. The seminar also aims to provide the political, historic, and religious context to the current conflicts and issues facing Israel and the region. It will explore the connection the three monotheistic religions have with the land and the influence this connection has on today's struggles. In addition to formal meetings and briefings, the trip provides experiential opportunities to help better understand the geographical complications, the security implications, and the historic root causes of the current conflicts.

Founded in 1990, the American Israel Education Foundation (AIEF) funds Israel Seminars for members of Congress, Capitol Hill staffers, students, political consultants, as well as Christian, Latino, African American, Progressive, and Veteran leaders. These trips to Israel are among the most critical programs AIEF supports on behalf of the U.S.-Israel relationship. These educational seminars allow policy makers to understand the complex historical, religious and geographic context of the Arab-Israeli conflict. Participants meet with Israeli government officials, military officers, members of the Knesset, U.S. government officials, Palestinian Authority officials and leading academics and journalists. For many of the participants, who make important decisions impacting Israel and the Middle East, these trips are their first, and sometimes, only exposure to the country. The most recent Senate trip was a bicameral trip for Chiefs of Staff in July, 2018.

AIEF grants support innovative and award-winning programming that educates a wide array of participants, including college students, members of Congress and their staff, and political professionals.

16. Other Expenses

Security: \$3,900 per person

-AIEF considers the security of its trip participants as its highest priority. A security team accompanies all participants throughout the trip.

Speaker Fees: \$1,000 per person

-Honoraria for guest speakers

Tour Guide: \$800 per person

-As a detailed historical understanding is crucial to maximizing the educational aspect of the trip, a licensed tour guide accompanies the group throughout the trip.

Hotels for contract staff (tour guide, bus driver, security guards): \$720 per person

Meals for contract staff and speakers: \$640 per person

Room Rentals: \$600 per person

-The cost of renting rooms at hotels and restaurants for meetings and meals with speakers.

Transportation for contract staff and speakers: \$120 per person

Transportation to the Syrian Border: \$100

Photography: \$100 per person

-On each trip we take a group photo with a professional photographer

Hotel Commission \$91

-We pay a 7% hotel room commission to the company that books our hotels.

Entrance Fees: \$40 per person

-Several sites require an entrance fee, including the southern Western Wall excavations and the holy sites around the Sea of Galilee.

Other: \$40 per person

-Briefing materials, miscellaneous

Tips: \$23 per person

-Tips for hotel staff

21. Per Diem

Meal expenses are equal to the foreign per diem rate for Jerusalem, Tel Aviv, and Tiberias. Lodging expenses for Jeff Lomonaco are less than the foreign per diem. Lodging expenses for Senator Smith are less than the foreign per diem in Jerusalem and Tel Aviv, and equal to the foreign per diem in Tiberias. Meal expenses include the cost for meals, snacks, and water on the bus. It does not include alcohol, as we do not pay for alcohol per Senate ethics rules.

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FRIDAY, MARCH 15, 2019

SATURDAY, MARCH 16, 2019

SUNDAY, MARCH 17, 2019

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8:00-9:00 AM	Breakfast with Mike Hankey Head, Palestinian Affairs Unit U.S. Embassy in Israel -at the hotel
9:15 AM	Depart
9:30 AM-12:30 PM	<i>Strategic Survey of Jerusalem – Part I: The Historic and Holy Basin</i> Guided survey of: <ul style="list-style-type: none">▪ City of David and Southern Wall Excavations▪ Western Wall▪ Church of the Holy Sepulchre
12:30 PM	Lunch at Golden Panorama in the Old City
1:15 PM	Depart for Ramallah
2:30 PM	<i>A View from the Palestinian Authority</i> Meeting with Dr. Saeb Erekat Chief Palestinian Authority Negotiator -at his office
3:30 PM	Return to Jerusalem
4:30-5:30 PM	<i>Strategic Survey of Jerusalem – Part II: Post-1967 Neighborhoods and the Security Barrier</i>
5:30 PM	Return to hotel
7:30-9:30 PM	<i>The Peace Process</i> Dinner with Dr. Tal Becker Legal Adviser, Ministry of Foreign Affairs -at Touro
9:30 PM	Overnight at the Orient Hotel

MONDAY, MARCH 18, 2019

8:00-9:00 AM Israeli Political Primer
Breakfast with Professor Reuven Hazan
Political Science Professor, Hebrew University
-at the hotel

9:15 AM	Depart for Yad Vashem
9:45-11:30 AM	<i>The Significance of the Holocaust in Israeli Society</i> Guided survey of Yad Vashem Holocaust Memorial and Museum
11:30 AM	Depart
12:00-2:00 PM	<i>Healthcare for All – The Israeli Healthcare System</i> Lunch and meetings at Hadassah hospital -at Hadassah Ein Karem
2:30 PM	Depart for the Office of the Prime Minister
3:00 PM	Security check
3:15-4:00 PM	Meeting with the Honorable Benjamin Netanyahu Prime Minister of the State of Israel
4:00 PM	Depart, return to Jerusalem
6:15-7:15 PM	<i>Sanctions and Terror Financing</i> Coffee with Paul Landes Head, National Bureau for Counter Terror Financing -at the hotel
7:15 PM	Depart
7:30-9:30 PM	<i>Tikkun Olam – “Healing the World”</i> Dinner with: <ul style="list-style-type: none"> ▪ Naty Barak, Netafim Solutions (drip irrigation pioneers) ▪ Yotam Polizer, IsraAID (global disaster response) ▪ Cathy Sebag, MobileODT (global mobile medical care) -at Le Regence, King David Hotel
9:30 PM	Overnight at the Orient Hotel
	PLEASE PACK FOR THE NEXT DAY’S DEPARTURE

TUESDAY, MARCH 19, 2019

7:45 AM	Breakfast is served Luggage on the bus
8:30 PM	Depart for Gaza Border

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10:00-11:30 AM *Life in the Shadow of Rocket Fire*

- Strategic briefing at the Gaza border
- Meeting with a local resident

-Moshav Netiv Ha'Asara

11:30 AM-12:00 PM Depart for the Agricultural Research Organization, Volcani Center
Lunch en route

12:00-1:30 PM Visit to the Agricultural Research Organization, Volcani Center
Ministry of Agriculture and Rural Development
-Rishon LeTzion

1:30 PM Depart for Tel Aviv

3:00-4:00 PM *A 360° Bird's Eye View of Israel*
A briefing at the helipad of the Azrieli Tower

4:00 PM Depart, check-in to the Sheraton Tel Aviv Hotel

5:15-6:15 PM Meeting with Ambassador David Friedman
U.S. Ambassador to Israel
-at the hotel

6:15-7:15 PM Coffee with Lt. Gen. (Res.) Benny Gantz
Chair, Blue and White Party
-at the hotel

7:15 PM Depart for dinner

7:30-9:30 PM *The Israel-Minnesota Connection*
Dinner and discussion
-at Deca

9:30 PM Overnight at Sheraton Tel Aviv

PLEASE PACK FOR THE NEXT DAY'S DEPARTURE

WEDNESDAY, MARCH 20, 2019

7:45 AM Breakfast served

8:00-9:00 AM *Strategic Threats Overview*
Breakfast with Brig. Gen. Assaf Orion
Senior Research Fellow, Institute for National Security Studies (INSS)
-at the hotel, Topaz hall

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9:15 AM	Luggage on the bus, Depart
10:00-10:45 AM	<i>Israel's Narrow Waistline – Strategic Concerns</i> Briefing at the Alfei Menashe overlook
10:45 AM	Travel north
10:45 AM-1:30 PM	En route briefings: <ul style="list-style-type: none"> ▪ <i>The Jezreel Valley</i> ▪ <i>The Galilee</i> Lunch en route
1:45-2:30 PM	<i>Hizballah and Iran Next Door</i> Briefing on Israel's border with Lebanon With Lt. Col. Sarit Zehavi (Res.) Director, Alma Research Center -at Moshav Dovev
2:30 PM	Depart
3:30-5:30 PM	<i>Historical Significance of the Sea of Galilee</i> Historical and Holy Sites Around the Sea of Galilee <ul style="list-style-type: none"> ▪ Mount of Beatitudes ▪ St. Peter's Church ▪ Capernaum
5:30 PM	Depart
6:00 PM	Check in to the Scots Hotel
7:45-10:00 PM	Dinner and Discussion with Tom Sawicki, Director of Programming -at Decks
9:30 PM	Overnight at the Scots Hotel
	PLEASE PACK FOR THE NEXT DAY'S DEPARTURE

THURSDAY, MARCH 21, 2019

7:30 AM	Breakfast on own -at the hotel main restaurant
8:30 AM	Depart for the Golan Heights

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9:45-11:00 AM	<i>Iran and Syria Next Door</i> Strategic Survey of Israel's Border with Syria With Col. (Res.) Miri Eisin -at Kibbutz Ein Zivan
11:00 AM	Depart for Jerusalem
12:30 PM	Lunch -at Hummus Eliyahu, Ashdot Ya'akov
1:15-4:30 PM	En route: <ul style="list-style-type: none">▪ <i>Israel's Relations with the Hashemite Kingdom of Jordan</i>▪ <i>Bringing It All Together</i> (Closing discussion)
4:30 PM	Check into the Orient Hotel
6:30 PM	Depart
7:00-10:00 PM	<i>The Jerusalem Mosaic</i> Dinner at Machane Yehuda Open Air Market, and meeting place of many cultures -at Jacko Street
9:00 PM	Overnight at the Orient Hotel

FRIDAY, MARCH 22, 2019

7:00 AM	Jeff Lomonaco departs Ben Gurion
10:10 AM	Jeff Lomonaco arrives Munich
12:10 PM	Jeff Lomonaco departs Munich
4:35 PM	Jeff Lomonaco arrives Dulles

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